

A GUIDE TO THE  
**CHCM**  
**Inspiration**  
**Grant**



[chcm-ccsm.ca](http://chcm-ccsm.ca)

# CHCM INSPIRATION GRANT

The CHCM Inspiration Grant was created to fund innovative ideas that solve a problem in the communities we serve.

Proposals should come from staff. If needed, senior leaders can help coordinate and support.

The two key areas we want to see in your grant proposal:

- Innovation—A new and creative response to an unmet need in your organization.
- Changing lives—Your solution helps create an empowering environment of hope, and compassion while nurturing the potential in the people you support.

## GRANT DETAILS

Up to \$125,000 will be distributed within two categories of awards:

- Two large awards of \$25,000 to \$50,000
- Multiple small awards of \$5,000 to \$25,000

## THE PROPOSAL SUBMISSION PROCESS

Each organization can submit up to two Inspiration grant proposals. Grant proposals must be submitted to your CEO or Executive Director, who will submit to CHCM.

Each organization will nominate the idea(s) which best fit the grant criteria.

### STEP ONE

Think of an idea!

### STEP TWO

Start gathering information to make your idea come to life:

- Who, in your organization, will be involved?
- Where is this idea going to take place?
- How much will it cost?
- How will it positively affect our community?
  - The people you support?
  - The people you work with?
- What problem will this solve?
- Why is this a good time to solve this problem?

### STEP THREE

Fill in the proposal form and send it to your CEO or executive director.

CHCM will select a limited number of proposals for short in-person presentations. The presentation, to a panel of judges, will allow further elaboration and time for questions and answers.

# CHCM INSPIRATION GRANT PROPOSAL CRITERIA

## PROPOSAL CRITERIA

The panel of judges will look at this criteria to determine if your idea is a good fit for the Inspiration Grant. They'll use a simple scoring tool to easily compare one proposal to another.

These same set of criteria will be applied to the presentations. Don't worry about your presentation skills! If your idea is selected to present, we will send details on how to develop your presentation.

## CRITERIA

### INNOVATION

Is this a new, creative idea that helps solve a problem in your organization, for the people you support? The bolder the better! Ideas that are new and create solutions for the people you support will be ranked higher than a solution that already exists. Think outside of the box!

### URGENCY OF UNMET NEED

Urgency doesn't necessarily make an unmet need more important than another, however the urgency of the response may rank a proposal higher in relation to others.

### INSPIRATION—THE IMPACT AND SCALE OF THE PROJECT

How will this impact the lives of the people we support? Will your idea empower people and help create solutions in their lives? How many people will this touch?

**This is a very important part of the proposal**, creating an empowering environment of hope and compassion is our collective mission- it's why we started this grant program.

### LASTING IMPACT & SUSTAINABILITY

Is this idea a long-term solution that is sustainable for your organization, beyond the first year? The grant can act as seed money to start a new program, as long as there's a plan for sustainability.

We may accept one-time projects but they won't be ranked as highly as long-term sustainable solutions.

If you're not sure about this, you can ask for help from your finance department or CEO, they should be able to provide insight on what might be sustainable for your organization.

### FUNDING OF GRANT REQUESTS

The amount requested will be taken into consideration, when evaluating proposals. The impact of a large grant request would be expected to be greater than a small one.

## TIMELINES

- CHCM Inspiration Grant is launched—**December 2, 2019**
- Written proposals are due—**March 2, 2020**
- Shortlist of proposals announced—**March 30, 2020**
- In person presentations—**Week of April 27**
- Awards announced—**May 18, 2020**
- Special recognition of participants at the AGM—**June 17, 2020**

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